



Waldringfield Parish Council

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Minutes of the Parish Council Meeting held on Tuesday 14th September 2021

In attendance: Councillors Kay, Elliot, Lyon, Reid, Beaumont, Doyle, Quick, Gold
7 members of the public

Clerk: Jennifer Shone-Tribley
Meeting opened 19:35

1. To **RECEIVE** apologies for absence
Cllr Archer.
2. To **RECEIVE** declarations of interest
None declared

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE**
non-delegated DPI dispensations requested by a councillors
Non received

Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.

Chair recognised members of the public and requested any comments. Members of the public advised their attendance was in relation to Agenda Item 8. The Chair requested Agenda Item 8 be moved forward to follow Agenda Item 5.

3. To **RECEIVE** reports from SCC Cllr Patti Mulcahy, ESC Cllrs Richard Kerry and Mick Richardson and Suffolk Police. – See separate list.

Cllrs observed that the recent reports from the ESC Cllrs are becoming less relevant to the wards and villages and expressed disappointment at the lack of information on the councillors' position on particular issues and/or more pertinent village issues.

5. MATTERS for REPORT from minutes of previous meetings and to REVIEW ACTION POINTS from the minutes of the Parish Council meeting held on 10th August 2021.

- Suffolk Police **Clerk** to clarify who the community officer is for Felixstowe and Woodbridge – DONE
- TPOs **Cllr Kay** – request Tree Survey of Tree Warden -DONE
- Playing Field – **Clerk** to advise whether planning permission is required for the 5m tower, and if so how to go about applying for it. DONE
- Phone Box - **Cllr Quick** to write to residents of Village Way. DONE
- BACS payments - **Cllrs Elliot and Reid** to authorise BACS payments - DONE
- Facilities at beach/car park – **Clerk** to investigate the provision of facilities to Waldringfield in the car/park beach due to increasing numbers. DONE
- Footpaths – **Clerk** to request cutting as soon as possible. DONE
- Highways - **Clerk** to confirm works with and request quotes for works on repeater signs DONE **Cllrs Reid, Kay and Lyon** will report on fading signs that require replacement – DONE
- Cllr Reid** to investigate the application form for the installation of the SID on Cliff Road – Cllrs Reid and Archer surveyed sites on Cliff Rd and the end of School Rd for a SID location within 20m zones and have investigated where repeater signed may go. Paperwork completed in next 48 hours for the Clerk to submit to highways
- East Anglia One Windfarm – **Clerk** to write to request update on tree planting DONE

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8. To **RECEIVE** updates on the phone box adoption project (Agenda item brought forward)

The Chair invited members of the public to express views in relation to the phone box adoption project. Members of the public that spoke expressed concerns they had not been consulted regarding the location of the box and advised they were not happy with the citing of the box in Village Way. Specific concerns raised being that it would promote further parking on verges and in front of the box causing traffic issues for residents of Village Way. One member of the public raised the issue of lines of sight at the junction. Members of the public also suggested other locations where the phone box may be better situated such as Sullivan Place, the school or the Village Hall.

Cllr Quick explained the process that was undertaken in the selection of the location and restrictions involved in selecting a site (getting land owner's permission and ensuring that it is suitable from a Highways perspective). Cllr Quick also explained the purpose of the box, and reasons behind the locations of Village Way being chosen and further explained that in order to submit a variety of applications, the selection of the site needed to be undertaken, which is why Village Way was identified.

The Chair clarified that a final decision on the location was not set in stone, but that a decision could not be taken at the meeting. The Chair advised the Council would consider their comments and a decision would be made on how to come to a decision on the location and this would involve Village consultation.

Cllrs discussed the suggested alternative sites. Concerns regarding ownership of land, permission and consent, visibility and safety were discussed.

Cllrs agreed a survey is required. It was requested that Cllr Quick forward information on the possible alternative venues from initial research to Councillors. It was agreed that a determination of which are viable options will need to be carried out. Once these alternative sites are agreed and verified as viable, then a survey is to be designed and launched.

Clerk advised that there are milestones attached to the AONB grant, with a first report due in October

Cllrs agreed alternate sites need to be presented at the October meeting and for a ratification of the location at November meeting.

Cllrs instructed the Clerk to hold the Street Furniture Licence application until location is determined

6. To **CONSIDER** Planning Applications for **COMMENTS**:

Ref. No: DC/21/3939/FUL | Received date: Fri 20 Aug 2021 | Status: Pending Consideration | Case Type: Planning Application : **Comments deadline 21 September 21; Single storey rear extension and attached carport - Riffhams Cliff Road Waldringfield Suffolk IP12 4QL**

Cllr Elliot advised the Planning group had reviewed the application and note their view that this is a modest renovation and have no strong objections in principle – however, they note the exterior lighting is advised to be dusk to dawn lighting and it is recommended the Council request this be altered to motion sensitive lighting.

Motion to **APPROVE** the committee's suggested reply was proposed by Cllr Kay; Seconded by Cllr Lyon and all were in favour.

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda. - See separate list

4 planning applications related to the Brightwell Lakes Development were received.

Cllr Elliot explained that the notifications for the applications were received by the WPC without the relevant attachments provided to consider. Cllr Elliot wrote to the planning officer – who admitted the error and re-issued the notification and all documents are now available. Cllr Elliot advised that attempting to review these has been extremely difficult and has written to Planning Officer to request a presentation by Boyer and Taylor Wimpey to the Brightwell Lakes Community Forum or the provision of full size paper documents. Planning Officer advises she is investigating.

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Cllr Elliot had also requested an extension –but as the WPC was notified of the new deadline for comments, it is assumed this was not agreed.

Chair advised extraordinary meeting is to be called in order to consider the response as the deadline falls before the next meeting. This will be advised in due course pending the Clerk determining availability of Councillors to attend but is proposed to be early in the week commencing 27 September 2021.

Cllrs provided their availability to the Clerk. The Clerk will contact those not present or those who had to check availability.

To **NOTE** any application decisions received – see separate list.

Noted.

To **RECEIVE UPDATE** on Brightwell Lakes.

This was discussed under item above as 4 new applications for this development were received.

To **RECEIVE** any other planning information.

Cllrs noted the information in the Supporting Documents with reference to the solar farm proposal.

7. To RECEIVE updates on the playing field development project.

Cllrs Reid and Doyle are attending the Felixstowe Community Partnership meeting on Thursday 16th September and will discuss the project and are hopeful for a donation from them to assist in the playing field project.

The Clerk updated the council that an application through the Enabling Communities Fund has been successful, with both Cllrs Kerry and Richardson committing £2000.00 each to our project. Cllr Reid advised they continue to await the outcome of the PlaySpace application.

Cllrs discussed the need to submit a planning application for the tower, and when in the project to submit this. Cllrs agreed due to timing and length of time to approval submitting the application sooner is preferable.

Cllr Reid proposed making the required planning application and associated expenditure –this was seconded by Cllr Doyle – unanimously approved.

Cllr Reid noted that quotations for purchase are valid to 30 October, and due to increasing costs of materials, purchasing before the expiry of the quotation is preferable.

Annual Inspection report was received– Cllr Reid advised that there are some more urgent matters to address, such the issues of the wear on the mound where risk was assessed at medium. Cllrs agreed that Cllr Archer and Cllr Reid could resolve these.

Cllr Gold proposed that emergency materials be purchased up to a maximum expenditure of £200.00 to undertake the repairs. This was seconded Cllr Elliot – and unanimously approved

4. To APPROVE the minutes of the Parish Council meeting held on 10th August 2021.

Proposed Cllr Kay, seconded by Cllr Lyon – all in favour

9. To REVIEW and UPDATE, as appropriate, the policies of the Parish Council and the Parish Plan.

This will include considering the adoption of additional policies

None to consider

10. CLERK AND RFO REPORT

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly – see separate list.

Waldringfield Parish Council

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Items of expenditure and Receipts were reviewed and signed by Cllr Gold.

Items of expenditure were approved with the exception of Suffolk County Council – Street Furniture licence as noted in Agenda Item 8.

Cllrs Reid and Kay will approve BACS payments

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

Report and supporting papers reviewed and signed by Cllr Gold.

To **CONSIDER** insurance policy renewal

Clerk requested a working party to consider the Insurance policy renewal. This is due on 31 October. Working party would make recommendations to Council at the next meetings. Cllrs Doyle and Lyon agreed to participate. Clerk to organise a review of the policy documents.

13. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters. – see separate list

Cllrs noted the list provided. Clerk updated councillors on status of on-going requests to SCC highways

14. To **CONSIDER** any correspondence received before the meeting – see separate list.

CEE Bill Alliance - Climate and Ecology Bill

Cllr Elliot suggested supporting the Climate and Ecology bill if this was not already done. Clerk to investigate the previous letter of support and draft a response for Council approval should this be required.

Cllr Elliot suggested the broader community be made aware of the Brightwell Lakes planning applications and requested the Clerk circulate this in the Waldringfielders group.

Cllr Doyle advised that the Felixstowe Community Partnership was also involved with providing "Talking Benches" and asked councillors if they would be interested in acquiring one. Cllrs agreed this would be a positive addition to the parish. Cllr Doyle to investigate this.

15. **PARISH MATTERS** for the next meeting.

Insurance policy renewal approval

Consider and approve Phone box location survey

Approve the purchase of the play equipment

ACTION ITEMS

Playing Field – Chair to write to the EDC Councillors to thank them for their support. Cllrs Archer and Reid to address items identified in the Annual Inspection report.

Extraordinary meeting – Clerk to canvass Councillors availability for this meeting week commencing 27 September 2021.

Phone Box – Cllr Quick to provide research on alternative venues to Cllrs.

Planning – Cllr Elliot to provide the Clerk with suggested wording for comment reply to DC/21/3939/FUL by 21 Sep 21. Clerk to notify residents via Waldringfielders email group of the new planning applications and including links – noting the consultation dates.

BACS payments - Cllrs Reid and Kay to authorise BACS payments

Insurance Policy Renewal – Clerk to forward renewal proposed documents to Cllrs Doyle and Lyon and arrange working party meeting before October meeting.

Meeting closed 9.25pm

SUPPORTING DOCUMENTS

ITEM 3

Suffolk County Councillor Patti Mulcahy

Nothing received

East Suffolk Council – Ward Councillors’ Monthly Report

From Richard Kerry
Cabinet Member for Housing East Suffolk Council

By-Election 12th August - Mick Richardson won the By-Election for the Conservative Party. Mick will be introducing himself to you in due course

I will be appearing at Scrutiny for my Annual grilling by members on aspects of the Housing Portfolio in September, I hope to share with you some of the papers so you can see what the housing team do. We are certainly embracing the use of modern methods of construction in our new developments.

Exciting bid to become City of Culture 2025

We have joined forces with Great Yarmouth Borough Council for an exciting bid to become UK City of Culture 2025.

Our bid aims to showcase the region’s rich and multi-layered culture, its diversity, its people and their creativity, experiences, buildings and landscapes, opening them up to be enjoyed and engaged with by everyone and creating a cultural legacy for future generations

It will play a key role in the efforts of both communities to overcome their challenges, helping local people to recover from the effects of the pandemic and forge new opportunities ahead, especially for young people.

This is the first time a collection of linked or neighbouring towns have been eligible to apply together, and the joint bid has won the support of the New Anglia LEP, Norfolk County Council, Suffolk County Council, Norfolk Community Foundation, Norfolk Chambers of Commerce, Suffolk Chambers of Commerce, the area’s three local MPs and many other major regional public sector stakeholders, arts and community organisations.

The decision on whether our bid has made it onto the long list will be announced in early September 2021, with the UK City of Culture 2025 winner being announced in May next year.

Could it be?

As you will no doubt have heard, four pieces of street art appeared in Lowestoft, Great Yarmouth, Gorleston and Oulton Broad. There is speculation that they are by Banksy, but at this point in time, we have no confirmation of this. Nonetheless, we would like to think that whoever the artist may be, they are supportive of our Culture of City bid!

Repairs to Southwold Harbour fender

Essential work to repair a fender at the entrance to Southwold Harbour begun on 19 July and is expected to be completed by the end of August, subject to safe working conditions.

Waldringfield Parish Council

Originally built in 1992, the fender prevents vessels from colliding with rock armour around the North Pier when entering or leaving the harbour. The repair involves removing and replacing steel piles, timber parts and the navigation light mast and gantry.

For safety reasons, there's no public access to the North Pier, dunes and beach to the east of the harbour car park for the duration of the works; the works compound is also occupying part of the car park so normal car parking capacity is reduced.

Full information can be found at www.coasteast.org.uk/latest-news-repairs-maintenance

Felixstowe becomes a Suffolk PING! Town

Felixstowe has officially become Suffolk's second PING! Town with 8 outdoor tables sited throughout the town.

The tables – located at six key play areas in the town along with two in the heart of the town centre at Great Eastern Square – have been made possible thanks to a wider partnership between Table Tennis,

Suffolk County Council led Most Active County Partnership, East Suffolk Council and Felixstowe Town Council. The aim of the partnership is to provide additional accessible opportunities for Suffolk residents of all ages to be active in their local community

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Over the summer holidays, coaches from Xtra Time are giving free 15-minute coaching sessions at different locations every Wednesday, where individuals, families or friends can sign up to learn more about holding the bat correctly, how to serve, how to score and how to play.

For more information about the project, including the location of the tables and how to book a spot at one of the free training sessions, go to www.eastsuffolk.gov.uk/leisure/parks-and-open-spaces/outdoor-table-tennis/

Former council offices back on the market

The former council offices on Melton Hill in Woodbridge have been empty for five years and following the end of contract with the site's original developer, we are once again marketing the 3.23-acre site for sale to provide much-needed housing in this popular area.

To ensure that local people's views are being heard and taken into consideration, we would like to see any potential developer coming forward to forging a close working relationship with the local community and Woodbridge Town Council.

Furthermore, we are committed to addressing the need for more affordable homes in the area and, as with any planning application of this size, the Planning Authority would expect any development to include provision for at least 33% affordable housing.

The site is being marketed by Beckland Property Consultancy and Brown & Co and interested developers should contact them directly for more information. Contact details can be found at www.brown-co.com

Waldringfield Parish Council

FelixFest – The ultimate weekend of family fun

To celebrate the Women's Tour, one of the UK's biggest sporting events, finishing in Felixstowe this October, we're hosting FelixFest in partnership with Felixstowe Town Council – an ultimate weekend of fun for local people and visitors alike.

The celebrations will be taking place on the weekend of 8 - 10 October, kicking off on the Friday night with an outdoor cinema. The movie is yet to be decided, and all suggestions are welcome by email on leisure@eastsuffolk.gov.uk

The Saturday will see some of the world's best cyclists racing to be crowned the 2021 Women's Tour champion in the Final Stage on Sea Road.

Activities will be taking place on Saturday 9 October at the finishing line, prior to the Women's Tour final stage, including a 10km bike ride, children's races and lots of demonstration activities.

There will also be a Tour Village with stalls providing information, activities and representations from some of the sponsors of the Tour, a Pump Track for people to have a go on and entertainment and information talks on the podium over the weekend.

Felixstowe's first ever open water Triathlon will be taking place on the Sunday, with a standard (1500m swim, 40km bike and 10km run), sprint (750m swim, 20km bike and 5km run) and supersprint (300m swim, 20km bike and 3km run) on offer. The sprint and supersprint is open to all teams and businesses and you can enter now via www.felixstowetriathlon.uk

More information about the weekend, including road closures and parking suspensions, can be found at www.eastsuffolk.gov.uk/leisure/womens-tour-and-felixfest/

Reconnecting older people in East Suffolk

We are continuing to trial the Grandpad Loan Scheme, which is aimed at tackling social isolation amongst older residents or those struggling to use technology, particular those who have little or no contact with loved ones or the outside world due to a lack of Wi-Fi, equipment and/or skills.

Initially launched in July 2020, the scheme has now been extended for another 12 months and a total of 175 Grandpads are now available to be lent (free of charge) to older residents across the district who have been identified as being socially isolated. The devices, specifically designed around the need of older adults, include unlimited 4G internet, 24/7 personalised care and unlimited minutes, so users can easily make phone calls as no extra costs.

To nominate an eligible person for a Grandpad or for more information, people should email communities@eastsuffolk.gov.uk or call 01502 523119.

South Lowestoft and Kirkley Conservation Management Area consultation

Residents, businesses and property owners in Lowestoft are invited to comment on a reappraised management plan for the South Lowestoft and Kirkley Conservation Area.

Funded by the London Road Lowestoft High Street Heritage Action Zone (HSHAZ), the South Lowestoft and Kirkley Conservation Area Management Plan has recently been reviewed and updated to ensure the document reflects the latest policy and guidance, as well as ensuring that the unique special interest of the area is captured and protected.

Waldringfield Parish Council

The draft appraisal, which has been carried out by Place Services on behalf of East Suffolk Council, provides a history of the area, identifies what features make a positive or negative contribution to the special character of the Conservation Area, reviews the boundary, and makes recommendations for its future enhancement.

A six-week public consultation is now underway, and members of the local community are invited to comment on the proposal document: www.eastsuffolk.gov.uk/planning/design-and-conservation/conservation-areas/south-lowestoft-and-kirkley-caa/

Work starts at former high school site

Work has now begun on the former Deben High School site to demolish a large part of the former school buildings to accommodate a new leisure and housing development.

The original Lower School Assembly Hall will be retained as a community asset, marking and celebrating the site's former heritage. A local contractor, Clarkes Demolition Company, based in Kesgrave are undertaking the demolition and over 90% of the materials will be recycled.

Once completed, the next step will see work start on the Housing Phase by the end of 2021 and the whole development is expected to be completed by 2023 (subject to work schedule info).

Find more information about the development and view the plans at www.eastsuffolk.gov.uk/leisure/sport-and-leisure-development/plans-for-former-deben-high-school-site-felixstowe/

Surveys and consultations

We are currently running a number of surveys and consultations and, as always we want to encourage participation as feedback from people in East Suffolk is invaluable and helps us ensure we're making the right decisions for our communities.

- **Leiston Transport Strategy**

Leiston residents are invited to give their views on a proposed Leiston Transport Strategy. Leiston-cum-Sizewell Town Council, working in partnership with East Suffolk Council, is currently running a consultation on the proposals: www.leistontowncouncil.gov.uk/leistontransportstrategy/
Responses can be sent to feedback@leistontowncouncil.gov.uk or through the online feedback form by 30 August 2021.

- **Consultation on conservation area management**

A six-week consultation is now underway for the draft appraisal for the South Lowestoft and Kirkley Conservation Area Management Plan and members of the local community are invited to comment on the proposed document before 26 August 2021: www.eastsuffolk.gov.uk/planning/design-and-conservation/conservation-areas/south-lowestoft-and-kirkley-caa/

Waldringfield Parish Council

Suffolk Police

The interactive crime map for July shows:

No reported incidents in our boundary.

1 x 'anti-social behaviour' near the lake on the Brightwell Lakes development site.
1 x 'violence and sexual offences' near Holeshot Café Martlesham (A12)

ITEM 5

to **REVIEW ACTION POINTS** from the minutes of the Parish Council meeting held on **10th August 2021**

Suffolk Police Clerk to clarify who the community officer is for Felixstowe and Woodbridge – DONE
Councillors advised 13.08.2021

TPOs Cllr Kay – request Tree Survey of Tree Warden -DONE

Playing Field – **Clerk** to advise whether planning permission is required for the 5m tower, and if so how to go about applying for it. Clerk provided update to Cllrs Kay and Reid on 25.08.21 that it is very likely

Phone Box - **Cllr Quick** to write to residents of Village Way. DONE Note circulated to all residents 28.08.21

BACS payments - **Cllrs Elliot and Reid** to authorise BACS payments - DONE

Facilities at beach/car park – **Clerk** to investigate the provision of facilities to Waldringfield in the car/park beach due to increasing number. DONE Initial contact made 25.08.21 and followed up 02.09.21 Investigations with ESC on-going.

Footpaths – **Clerk** to request cutting as soon as possible. Request sent 11.08.21

Highways - **Clerk** to confirm works with and request quotes for works on repeater signs; Repeated request to Cllr Mulchay sent 02.09.21 **Cllrs Reid, Kay and Lyon** will report on fading signs that require replacement – 2 x faded/obscured signs on Newbourne Rd reported by Clerk 02.09.21 **Cllr Reid** to investigate the application form for the installation of the SID on Cliff Road

East Anglia One Windfarm – **Clerk** to write to request update on tree planting Correspondence sent to East Anglia one 13.08.21; Response forwarded to Councillors 09.09.21

ITEM 6

To **CONSIDER** Planning Applications for **COMMENTS**:

Ref. No: DC/21/3939/FUL | **Received date: Fri 20 Aug 2021** | Status: Pending Consideration | Case Type: Planning Application - Single storey rear extension and attached carport - Riffhams Cliff Road Waldringfield Suffolk IP12 4QL
Comments deadline : 21 September 2021

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.

DC/21/4003/ARM | The construction of 22 dwellings together with associated works, landscaping and infrastructure for Brightwell Lakes - Phase W1a | Land To The South And East Of Adastral Park
Comments deadline 04 October 2021

Waldringfield Parish Council

DC/21/4002/ARM | Approval of Reserved Matters of DC/17/1435/OUT -Outline planning application for up to 2000 dwellings, an employment area of c0.6ha (use Class B1), primary local centre (comprising use Classes A1, A2, A3, A4, A5, B1, C3, D1 and D2), secondary centre (comprising possible use Classes A1, A3 and A4), a school, green infrastructure (including Suitable Accessible Natural Greenspace [SANGs], outdoor play areas, sports ground and allotments/community orchards), public footpaths and cycleways, vehicle accesses and associated infrastructure. - The construction of 173 dwellings (including 80 affordable houses) together with associated works, landscaping and infrastructure for Brightwell Lakes - Phase W1 | Land To The South And East Of Adastral Park

Comments deadline – 04 October 2021

DC/21/4004/ARM | The construction of 119 dwellings (including 34 affordable houses), associated works, landscaping and infrastructure for Phase E1, together with details of Green Infrastructure relating to the adjoining part of the southern boundary (Ipswich Road) SANG | Land To The South And East Of Adastral Park

Comments deadline - 04 October 2021

DC/21/4005/ARM | The construction of 3 dwellings together with associated works, landscaping and infrastructure for Brightwell Lakes - Phase E1a | Land To The South And East Of Adastral Park

Comments deadline – 04 October 2021

To **NOTE** any application decisions received

1. Ref. No: DC/21/3030/FUL | Received date: Wed 23 Jun 2021 | Status: **Application Permitted** | Case Type: Planning Application WPC submitted comments 14.07.21

DC/21/3030/FUL - Gin Gin Slouva, Deben Lane, Waldringfield

Email from planning Officer J. Behling received 17.08.21

The application DC/21/3030/FUL - Gin Gin Slouva, Deben Lane, Waldringfield went before the referral panel this morning as the officers recommendation of Approval was contrary to the Parish Councils objection. At the referral panel it was delegated back to the head of coastal management and planning to decide. This was due to the referral panel seeing no greater concerns with the proposed changes to what they had already delegated back for officer decision earlier on in the year. Therefore the application will be approved and the decision issued as soon as possible.

2. Ref. No: DC/21/3184/DRC | Received date: Fri 02 Jul 2021 | Status: **Application Permitted** | Case Type: Planning Application WPC did not comment

Discharge of Condition(s) 3 i, ii and iii and 4 on planning permission DC/21/1461/LBC- Listed Building Consent - Alterations to allow the building to be used a single dwelling - Church Farm House Mill Road Waldringfield Suffolk IP12 4PY

3. Ref. No: DC/21/3685/AME | Received date: Mon 02 Aug 2021 | Status: **Application Permitted** | Case Type: Planning Application

Non-material Amendment of DC/21/1721/FUL - Erection of first floor and ground floor extensions - Minor alterations to material schedule and window fenestration to rear - Candlemas House School Road Waldringfield Woodbridge Suffolk IP12 4QR – WPC agreed no comment necessary.

To **RECEIVE** any other planning information

DC/21/3327/EIA/Solar Farm

Waldringfield Parish Council

Ben Woolnough (Planning Manager, East Suffolk Council) email commentary sent to Councillors on the above noted EIA:

We don't consult on these Environmental Impact Assessment screening applications as they are the first step of a technical EIA process, but I shall log your response against the application reference (referring to an objection raised by Richard Kerry) I will be encouraging the applicants to undertake prior community engagement if they are minded to pursue a planning application for the site."

ITEM 7

To **RECEIVE** updates on the playing field development project.

Play Space Application was submitted on 13.08.21.

Enabling Communities Grant application was submitted to Cllrs Kerry and Richards. Cllr Kerry has responded in the affirmative.

Annual Inspection Report received and circulated to Councillors 11.09.21

ITEM 8

To **RECEIVE** updates on the phone box adoption project

AONB Grant – initial payment received 31.08.21 (see ITEM 10) which secures funding for the project's expenditures (re-siting and licencing)

Street Furniture Licence in process, requires payment (see ITEM 10) to secure

Email from Resident received and circulated to all councillors objecting to Village Way siting of the box.

Email circulated from Cllr Quick on 06.09.21:

Please find the note below (in printing format) that was delivered to all residents of Village Way on Saturday 28th August, before the Parish Newsletter was circulated.

Two households responded with concerns, mainly about cars parking where there is already not enough room for residents to park. One of the residents was part of the canvased group that were spoken to on 19th May 2021, none of whom objected at that time. I was able to speak to him in the street most amicably and both households have been responded to by email with further information and invited to come along to our displays at both village hall events this week, where we also are asking for wider response from villagers, and to speak with someone from Greener Waldringfield who will be sympathetic to their worries.

ITEM 10

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly

Waldringfield Parish Council

11 September 2021 (2021-2022)

Waldringfield Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
33	Stationery/Mileage/Etc.	10/09/2021		Unity Trust Bank		Expenses	C M Archer	E	47.40	0.00	47.40
34	Grass cutting (field)	10/09/2021		Unity Trust Bank		Grass-cutting -field	SCL Landscape Management	S	120.00	24.00	144.00
35	Newsletter re 1972 LGA s142	10/09/2021		Unity Trust Bank		Newsletter	Springold Design & Print	Z	145.00	0.00	145.00
36	Salaries	10/09/2021		Unity Trust Bank		Salary	Jennifer Stone-Tribley	X	489.90	0.00	489.90
37	Accounting, Website & Comp	10/09/2021		Unity Trust Bank		Banking service charge	Unity Trust Bank	X	18.00	0.00	18.00
38	Repairs/Maintenance	10/09/2021		Unity Trust Bank		Playing Field Inspection	Playsafety Ltd	S	86.00	17.20	103.20
39	Repairs/Maintenance	10/09/2021		Unity Trust Bank		Street Furniture Licence	Suffolk C C	E	150.00	0.00	150.00
Total									1,056.30	41.20	1,097.50

Waldringfield Parish Council RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
5	Grants and Donations	31/08/2021		Unity Trust Bank		AONB Grant	Suffolk C C	X	1,382.00	0.00	1,382.00
6	Advertising income	01/09/2021		Unity Trust Bank		Advertising Income	Paws and Parris - Kirk	X	12.00	0.00	12.00
Total									1,394.00	0.00	1,394.00

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

Waldringfield Parish Council

Waldringfield Parish Council

10 September 2021 (2021-2022)

Summary of Receipts and Payments

All Cost Centres and Codes

A - Receipts

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28	Precept	14,300.85	7,248.43	-7,052				-7,052 (-49%)
30	SCC Locality Grant							(N/A)
31	SCC Footpaths Grant	200.00		-200				-200 (-100%)
35	ES Enabling Communities Grant							(N/A)
36	Bank Interest	50.00		-50				-50 (-100%)
37	Grants and Donations	98.00	1,382.00	1,284				1,284 (1310%)
38	Advertising income		48.00	48				48 (N/A)
39	VAT Refund							(N/A)
44	CIL Funds	4,403.87	2,758.12	-1,646				-1,646 (-37%)
SUB TOTAL		19,052.72	11,436.55	-7,616				-7,616 (-39%)

B - Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Salaries				5,994.72	3,189.87	2,805	2,805 (46%)
2	PAYE/NI							(N/A)
3	Stationery/Mileage/Etc.				125.00	85.99	39	39 (31%)
4	Post and telephone				50.00		50	50 (100%)
5	Newsletter re 1972 LGA s142				400.00	301.00	99	99 (24%)
6	Village Hall hire				300.00		300	300 (100%)
7	Insurance				459.13		459	459 (100%)
8	Membership Subs re LGA s111				420.00	265.18	155	155 (36%)
9	Audit				160.00	170.00	-10	-10 (-6%)
10	Chairman's Expenses				50.00	30.00	20	20 (40%)
11	Training				250.00	625.00	-375	-375 (-150%)
12	Election Costs							(N/A)
40	Accounting, Website & Computir				560.00	83.96	476	476 (85%)
42	Professional Services				200.00	674.00	-474	-474 (-237%)
SUB TOTAL					8,968.85	5,425.00	3,544	3,544 (39%)

C - Playing Field/Recreational

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Grass cutting (field)				780.00	480.00	300	300 (38%)
15	Mole catching (field)				100.00		100	100 (100%)
16	Repairs/Maintenance				2,250.00	51.94	2,198	2,198 (97%)
17	Footpath Maintenance				400.00		400	400 (100%)
41	AONB Grant Payments							(N/A)
SUB TOTAL					3,530.00	531.94	2,998	2,998 (84%)

Waldringfield Parish Council

Waldringfield Parish Council Summary of Receipts and Payments All Cost Centres and Codes

10 September 2021 (2021-2022)

D - Grants - s137/72 & s19 MP/

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	General Grants				300.00	99.00	201	201 (67%)
22	Church Field				425.00	450.00	-25	-25 (-5%)
23	Village Hall LGA				525.00	500.00	25	25 (4%)
24	All Saints Church				775.00	750.00	25	25 (3%)
25	WildlifeGroup				125.00		125	125 (100%)
SUB TOTAL					2,150.00	1,799.00	351	351 (16%)

F - Miscellaneous

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Miscellaneous							(N/A)
SUB TOTAL								(N/A)

Summary

NET TOTAL	19,052.72	11,436.55	-7,616	14,648.85	7,755.94	6,893	-723 (-2%)
V.A.T.		761.40			317.32		
GROSS TOTAL		12,197.95			8,073.26		

Waldringfield Parish Council

1 September 2021 (2)

Waldringfield Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/08/2021		
	Cash in Hand 01/04/2021		16,657.51
	ADD Receipts 01/04/2021 - 31/08/2021		12,185.95
			28,843.46
	SUBTRACT Payments 01/04/2021 - 31/08/2021		7,228.96
A	Cash in Hand 31/08/2021 (per Cash Book)		21,614.50
	Cash in hand per Bank Statements		
	Cash 31/08/2021	0.00	
	Unity Trust Bank 31/08/2021	12,442.69	
	Ipswich Building Society 31/08/2021	7,961.18	
	Barclays Community Account 31/08/2021	1,210.63	
			21,614.50
	Less unrepresented payments		0.00
			21,614.50
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		21,614.50
	A = B Checks out OK		

ITEM 13

To **RECEIVE** updates/reports on public rights of way, verges and road safety matters.

19 August 21 - Danbury contacted Waldringfield Parish Council to advise us of a spillage of industrial cooking oil had occurred outside the Maybush Pub. On an emergency basis they used the grit in the Council's grit bin. Danbury attempted to have it replaced at their cost through Suffolk Highways, but only Councils can re-order the grit.

Waldringfield Parish Council

The clerk placed the order to re-fill the bin (ref number 333086 on 19.08.21). Danbury have committed to fully replacing the grit in the bin. Clerk will cross bill upon receipt of the billing from SH.

Clerk filed the following incidents with Suffolk Highways:

- 31.08.21 – incident # 334559 – 30 MPH sign on Newbourne road is faded and needs replacing
- 31.08.21 – incident # 334306 – 30 MPH sign is obscured by shrubbery

02.09.21 - Clerk sent a second email to Cllr Mulcahy regarding the following incidents yet to be resolved:

- 19.04.21 – incident # 316965 – 20 mph bend in the road sign outside Myrtles
- 19.04.21 – incident # 316963 and 06.05.21 – incident #318732 – 20 mph sign missing outside Morven

Incident # 314877 sent on 31.03.21 (damaged speed limit sign on bank of School Road by Sunny Hill) is now registered as under investigation.

ITEM 14

To **CONSIDER** any correspondence received before the meeting

Suffolk Heritage - CHAMPION AWARDS - AN INVITATION TO NOMINATE - These new awards are aimed at highlighting the work of local people and communities looking after Suffolk's historic places and buildings. The Rural Bulletin (weekly)

SALC ebulletins – weekly

Sizewell C email Application by NNB Generation Company (SZC) Limited for an Order Granting Development Consent for The Sizewell C Project

Case Study: Dundee City Council -The journey net zero

Sizewell C email - Q&A session with EDF - Sizewell C - SALC event

Suffolk Coast & Heaths AONB - Volunteer Work Parties

Grant funding available now for Suffolk and Essex communities – information of AONB grants available.

Orwell & Villages by-election – results for the by election.

Suffolk Coastal Disability Forum – Changing Places facilities

Community Action Suffolk News

NHS Diabetes Prevention Programme – circular – invitation to an information webinar.

Save The Date - Sizewell Beach Event 19 September – and newsletter.

Charities Buying Group Did you know you can get up to £300,000 in grants

Charlie Middleton, Business Support Officer, East Suffolk Council - Anti-Covid posters – advising that some Anti-Covid posters have been tampered with in order to cause injury.

Jess from Creative Play - Charminster Parish Council Case Study

SALC Admin - additional session with EDF - 1 Sept 2021 4.30 pm

SALC Admin - Email advising of the SALC East Suffolk South area forum – 30 September 2021 7pm

Sarah Lomasney Community Action Suffolk - Welcome to the NASIP Newsletter

SLLC - News Bulletin - 20 August 2021

info.aepasuffolk@gmail.com - EDF sign up letter re potable water & Zoom call

East Anglia THREE -Consultation on Further EA3 Non-material Change

Cllr Richard Kerry - Email ref Election

Charile Middleton on behalf of Chair of the East Suffolk Council Community Safety Partnership, Cllr Mark Jepson - CSP Briefing

Suffolk Coastal Disability Forum – Minute from July meeting – notification of next meeting

Christopher Bing , Head of Legal & Democratic Services and Monitoring Officer for East Suffolk Council - Register of Interest

Community Action Suffolk Network - Newsletter

Community Heartbeat - Emergency Services Show 2021 – 07 September

Public Sector Executive - £8.6bn affordable homes funding | Permitted development rights concerns | Chewing Gum Task Force

Waldringfield Parish Council

Alison Downes - Stop Sizewell C - Requesting your help in promoting our SOS Sizewell beach event on 19 September

Sharon Smith, Parish Clerk Theberton and Eastbridge Parish Council - ESC Planning Protocol - Survey Results and SALC Forum

East Suffolk Council - Planning and Building Control Newsletter September 21

SALC Admin - EDF online meeting: 1 Sept 2021

SLCC - News Bulletin - 1 September 2021

Green Issues GreenIssues@eastsoffolk.gov.uk - Quick round up for Greenprint Forum members 02.09.2021

The Sizewell C Project – Update 10.09.21

East Anglia One eastangliaone@renewables.scottishpower.com - East Anglia One Tree Planting in Waldringfield – update on the Landscape Management Plan.

Admin SALC - Queen's Suffolk Tree Canopy event - Monday 13 September 2021 12.30 pm - FREE EVENT

CEE Bill Alliance - Climate and Ecology Bill