



Waldringfield Parish Council

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1843 Minutes of the Parish Council Meeting held on Tuesday 9th March 2021

In attendance (via video conferencing): Councillors Kay, Elliot, Gold, Lyon, Reid, Archer, Quick and Doyle; SCC Cllr O'Brien; 2 members of the public

Clerk: Rebecca Todd

1. To **RECEIVE** apologies for absence – none.
2. To **RECEIVE** declarations of interest – none.
To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councillor – none.

Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.

No matters were raised.

3. To **RECEIVE** reports from SCC Cllr Patricia O'Brien, ESC Cllrs Melissa Allen & Richard Kerry and Suffolk Police. No reports were received. SCC Cllr O'Brien apologised and spoke through the 'headlines', including information about the SCC budget; there will be a 1.99% increase in council tax. Automatic numberplate-recognition will be used at the recycling centres, which should ease potential queuing on the road. Freeport East is a positive step, increasing investment in the area. Cllr Elliot asked SCC Cllr O'Brien about possible impacts due to the freeport, for example, will there be an increase in traffic to/from Felixstowe; is the Innocence Farm development likely to be considered again? Cllr Kay expressed concern about possible pressure on the area. SCC Cllr O'Brien will try to find out some further information. Cllr Kay asked what SCC Cllr O'Brien's thoughts are on the proposed A12 improvement works. Cllr O'Brien thought it was important for SCC to look ahead and consider increasing traffic. In her opinion the road needs to be widened. There was some concern expressed by councillors about the creation of possible 'rat runs', using country back roads to avoid the A12. Cllr Quick thought traffic lights were necessary in some areas, to allow drivers to pull out safely on to the A12, and would like to see encouragement for people to use cycle routes.

The Police information found by the Clerk was noted.

4. To **APPROVE** the minutes of the Parish Council meeting held on **9th February 2021**. Cllr Kay proposed acceptance, seconded by Cllr Quick and agreed by all in attendance.
5. **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council meeting held on **9th February 2021**. Actions were noted. Regarding the Cliff Road sign on the school, Tony Lyon has been undertaking restoration work and will only charge a minimal amount for replacement letters. All councillors expressed their thanks to Tony. Cllr Quick, in another voluntary capacity, has been continuing enquiries about the possible adoption of the BT phone box in Mill Road. She is hoping to tap into the AONB Sustainable Development Grant, which closes on 17th May.
6. To **CONSIDER** Planning Applications for **COMMENTS**. None were received in time for inclusion on the agenda.

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda. The following application was received: **DC/21/0907/FUL Barrack Row, Fishpond Road, Waldringfield IP12 4QX** – Demolition of existing conservatory, erections of two storey side extension and single storey extension toward river, altered first floor gable window and amendments to the internal layout of the existing dwelling. Comments by 29th March. Cllr Elliot recommended an Extraordinary Meeting to discuss this application, due to its scale and proximity to the river (supported by Cllr Gold); all councillors agreed and a meeting will be arranged for 23rd March.

To **NOTE** any application decisions received. Noted (see Supporting Documents).

To **RECEIVE** any other planning information. Cllr Elliot outlined some recent developments with the Brightwell Lakes site. Ben Woolnough has reported that Carlyle Land has sold the site to Taylor Wimpey, although he understands that Taylor Wimpey will sell parcels of land to other housebuilders/developers. Ben is trying to re-establish the community forum. Cllr Elliot clarified that there are two representatives on this from WPC, herself and Cllr Kay. The site has already

1844

received outline planning permission; other details (such as design) will follow. A Homes England grant is being used to put in infrastructure.

The Clerk reported that Planning Enforcement had concluded there had been no breach of control involving possible conversion (from agricultural use) of the Piggeries.

7. To **CONSIDER** a response to the Suffolk County Council consultation on the A12 improvements scheme (A14 Seven Hills to A1152 Woods Lane). Comments by 19th March. Cllr Kay displayed maps of the proposed changes, including two potential options for the BT/Aldi roundabout (Barrack Square). Cllr Reid suggested the proposed larger roundabout near BT (option 1) is being considered to handle more traffic. There was discussion about the use of multiple traffic lights; Cllr Reid understood that the lights would be co-ordinated to manage the flow of traffic. Councillors noted there are no proposed lights at the Waldringfield exit on to the Foxhall roundabout, rather lights would manage A12 traffic coming from Felixstowe and Woodbridge. Councillors were generally in favour of this proposal, with Cllr Doyle advising others of an accident she had suffered here, trying to pull out amidst heavy traffic.

Councillors were generally in favour of the proposed traffic lights on the Seven Hills roundabout. Cllr Elliot noted that the traffic lights on the Martlesham park and ride roundabout appear to work well. Councillors considered the proposals for pedestrians and cyclists, with Cllr Reid expressing support for the overbridge off the Seckford Hall roundabout (Woodbridge road), with other councillors agreeing. Councillors expressed support for the proposed cycleways/footways on Anson Road. Councillors also expressed support for the proposed traffic lights for Beardmore Park and Anson Road, noting frequent traffic holdups in the area.

Cllr Reid posed a question: should so much money be spent on the assumption of increasing traffic, when the climate emergency demands a reduction in traffic – should more journeys be encouraged. Cllr Reid suggested the proposals had not taken into account data collected during the pandemic period. Cllr Kay queried whether possible reductions in traffic have been accounted for.

There was a general feeling that more help should be available for cyclists, with councillors wishing to stress in WPC's response the importance of encouraging cycling.

Councillors considered the impact on the roads of an increased number of housing developments in Felixstowe, Martlesham and Woodbridge. Cllr Gold suggested a possible dichotomy between ESC's expressed environmental concerns and support for increased development.

Cllr Gold suggested WPC's response should encompass support for cycling provision and traffic lights for safety. Cllr Reid said that, while the law permits cycling on the A12, it is currently unsafe. Cllr Kay volunteered to draft a response, which will be circulated for comments and agreement. Cllr Kay suggested the response should include concerns about 'rat runs' being created.

8. To **CONSIDER** a response to the Government consultation on draft revisions to the National Planning Policy Framework and a new draft National Model Design Code. Comments by 27th March. Cllr Kay clarified to new councillors the importance of the NPPF. Cllr Kay had studied the document but could not find a reason to comment; there is some additional information about flooding. Cllr Elliot supported this finding and proposed that no comment be made – this was agreed by all councillors.

9. To **CONSIDER** and **APPROVE** a WPC Climate & Ecological Emergency Strategy. Cllr Elliot had circulated a draft in advance of the meeting, using the framework from Cllr Lyon's earlier document. Cllr Elliot contextualised that WPC is a small parish with a small precept, and owns few physical assets. She had drafted the document to capture the principles that WPC will follow, while being concise. Cllr Elliot suggested that ESC's Environmental Guidance Note forms an appendix. Cllr Reid showed support for the wording about co-ordinators liaising between WPC and Greener Waldringfield. He suggested slight rewording to remove reference to fossil fuels, stating simply 'a reduction of carbon emissions'. Cllr Doyle suggested rewording at the top of the document, to state why WPC has declared a Climate & Ecological Emergency (not just following the leads of SCC and ESC). Cllr Kay suggested the answer is largely that every community should play its part due to a global need. Cllr Doyle suggested tailoring to capture 'WPC has declared because...'. Cllr Elliot will reword and circulate, while keeping the document succinct.

Cllr Doyle considered the document infers that initiatives will be led by community groups, when perhaps WPC should be leading initiatives. Cllr Lyon believed that WPC will spearhead projects. Cllr Quick suggested that WPC can disseminate information and educate. Cllr Elliot highlighted that the newsletter is already used to promote information from community groups; WPC can and does act

1845

as a conduit. Cllr Kay suggested expanding the text to state that WPC will be proactive. Cllr Doyle suggested that WPC could undertake carbon footprint calculations. Cllr Kay suggested this might be possible but the document does not need to capture this. Cllr Elliot suggested the co-ordinators could drive these sorts of initiatives.

The document will be reviewed in a year's time. The Clerk questioned how targets will be monitored. Cllr Lyon suggested there might be tangible changes; WPC can also spread awareness. Cllr Quick spoke briefly about expanding the use of the village website, suggesting that residents seem to pay more attention to WPC than other community groups.

Cllr Kay proposed adopting the strategy document, with the modifications discussed, which was seconded by Cllr Lyon and agreed by all. Cllr Elliot will reword where suggested and circulate for agreement.

10. To **CONSIDER** supporting the proposed Climate and Ecological Emergency (CEE) Bill. It was clarified that this is a private members' cross-party bill. Cllr Doyle had spoken to the originator of a letter forwarded to WPC, asking for the council to consider supporting the bill. Cllr Doyle wished to clarify what the writer wishes to achieve. He is a local business-owner who has lobbied Woodbridge Town Council. He wants to encourage parish councils to sign up to support the bill, in the hope this 'list' will send a powerful message to local MP, Therese Coffey, to support it. Over 100 MPs have expressed their support, but not Therese Coffey. Cllr Reid opined that 'citizens assemblies' are used in other countries – a forum of ordinary people starting a conversation. Cllr Elliot said she would support the bill but would be apprehensive about supporting an individual's campaign; Cllr Lyon agreed with this opinion. Cllr Doyle asked if councillors would agree to WPC asking Therese Coffey to support the bill, with others answering in the affirmative. Cllr Reid suggested WPC could share a copy of WPC's correspondence with its MP with the originator of the letter. Cllr Doyle informed others that ESC will be discussing supporting the bill at a meeting on 24th March; she will check the outcome. Cllr Elliot proposed that WPC supports the bill, which was seconded by Cllr Doyle and agreed by all. Cllr Doyle will draft a letter for circulation and agreement. The approved letter will be sent to the MP and a copy given to the letter's originator.

11. To **DISCUSS** progressing the provision of allotment sites in Waldringfield. Cllr Quick and Betsy Reid (WALGA) have been in contact with Karen Kenny, who is an allotment expert, asking for support. Cllr Quick suggested that it would be prudent to make approaches to landowners. There is a map of possible sites in the village, drafted by Cllr Kay (assisted by members of WALGA). These sites have been identified for their accessibility and ability to be connected to a water source. Cllr Elliot asked if the redundant small holdings in Newbourne had been considered as a possible site. Cllr Gold pointed out that they are all privately owned, however, Cllr Elliot said that much of the land is not used (each property was originally provisioned with 30 acres). Cllr Gold asked how much land is required for the allotments. Cllr Quick said that Karen Kenny recommended an acre, which would provide 12 full plots. Cllr Elliot said several residents had expressed a need for only half a plot. Cllr Kay said that space will need to be provided for car parking. Cllr Kay clarified that WPC would offer agricultural rates for the land. Cllr Elliot asked if the map could be shared with all councillors. Cllr Kay said it would need to be confidential. The map was generated a few years ago; approaches were made at the time to landowners and there were some clear rebuffs. Cllr Elliot asked if the map could be annotated, with rejected sites marked. Cllr Reid clarified that allotments do not require planning permission. There was some discussion about the Newbourne smallholdings and a possible approach to Newbourne PC. Cllr Elliot will have an informal conversation, to establish if NPC has already considered land for allotments. Cllr Archer queried whether WPC is restricted to renting land in the village. Cllr Reid suggested the priority should be to find land in Waldringfield itself.

12. To **CONSIDER** and **APPROVE** the Annual Risk Assessment. Cllr Quick volunteered to fill the vacancy for another councillor to monitor benches. Cllrs Quick and Doyle will share the vacancy for the beach (with Cllr Gold also in post). The Clerk clarified that there is no expectation to provide litter-picking, however, if an issue is spotted could the Clerk please be advised and she will contact Norse. With the vacancies filled, Cllr Gold proposed acceptance of the Risk Assessment, seconded by Cllr Doyle and approved by all.

To **CONSIDER** and **APPROVE** the Annual Review of Internal Financial Controls and the Internal Control Statement. Acceptance was proposed by Cllr Archer, seconded by Cllr Reid and approved by all. Cllrs Reid and Archer had conducted a full review in 2020 and felt that a biennial inspection

1846

was sufficient. The Clerk invited councillors to inspect documents whenever they wished; she would welcome the chance to meet in person and present the WPC files within the next year.

To **APPROVE** the Asset Register. Approval was proposed by Cllr Elliot, seconded by Cllr Quick and agreed by all.

13. CLERK AND RFO REPORT

To **CONSIDER** and **APPROVE** applications for community grants, if any – Waldringfield Sailing Club application for £99, to purchase materials to be used for preventing deterioration of the sea wall. General grant request from SARS (Suffolk Accident Rescue Service). Cllr Elliot suggested that the WSC grant should be approved, as the work was not only beneficial to WSC, but to those using the footpath. Cllr Lyon proposed acceptance, which was seconded by Cllr Reid and approved by all. Councillors agreed that the SARS request did not fulfil the criteria of the WPC grant awarding policy. The Clerk had included information about SARS in the latest newsletter.

To **APPROVE** the annual renewal of the accounting package Scribe (£345.60, due 30th April). Approval was proposed by Cllr Kay, seconded by Cllr Elliot and agreed by all.

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly – see separate list. Approval was proposed by Cllr Archer, seconded by Cllr Quick and agreed by all. Cllrs Elliot and Reid will approve the BACS payments.

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation. After inspection, approval was proposed by Cllr Elliot, seconded by Cllr Lyon and agreed by all.

14. To **CONSIDER** agreeing a regular WPC monthly meeting in April (in place of the scheduled Annual Parish Meeting). Cllr Kay clarified that an Annual Parish Meeting would not be possible in April, due to ongoing Covid restrictions. Councillors unanimously agreed to hold a regular monthly meeting in its place, with a view to holding an APM when circumstances permit.

15. To **RECEIVE** updates/reports on public rights of way, verges and road safety matters. Nothing was discussed at this meeting.

16. To **RECEIVE** updates on the playing field. Cllrs Gold and Archer had completed the monthly inspection, which was presented to other councillors. Cllr Archer has mended a hole in the fence. A bench has been overturned due to safety concerns, as one of the slats is broken and Cllr Archer reported it is in a generally poor condition. The Clerk will ask for a quotation for removal of the bench. Cllr Gold suggested a replacement recycled plastic bench, similar to ones purchased for the beach; the Clerk will get a quotation.

While in the playing field, a resident had approached Cllr Archer with safety concerns about the logs; they think they are very slippery. The person suggested 'roughing up' the wood, to provide grip for children climbing on them, as the bark has been rubbed off in places. Cllr Archer opined that one risk should not be replaced with another – the roughing up may create possible splinters. There was some discussion about possible solutions, with Cllr Quick suggesting any products used to remove algae should be environmentally-friendly. Cllr Archer volunteered to trim off and smooth knobbly pieces of wood and investigate 'roughing up'. Cllr Reid volunteered to undertake the next inspection. The Playdale quotation will be considered at the next meeting.

17. To **REVIEW** and **UPDATE**, as appropriate, the policies of the Parish Council and the Parish Plan. Cllr Elliot had updated references in the WPC Planning Policy and circulated to councillors before the meeting. Cllr Doyle queried whether the introductory text at the top could incorporate sustainability, for example, '...for residents and to develop its sustainability.' Cllr Kay proposed acceptance of the policy with the minor alteration suggested, which was seconded by Cllr Quick and approved by all.

18. To **CONSIDER** any correspondence received before the meeting – see separate list. Noted.

19. **PARISH MATTERS** for the next meeting. This meeting will be the last attended by SCC Cllr O'Brien.

The Chair closed the meeting at 21.51pm.

REVIEW OF ACTION POINTS FROM THE MEETING

SCC Report– Cllr O'Brien to forward. She will also try to find out more information about possible impacts due to the Freeport.

DC/21/0907/FUL Barrack Row, Fishpond Road, Waldringfield IP12 4QX – an Extraordinary Meeting to be held to discuss this application on 23rd March.

Waldringfield Parish Council

1847

SCC A12 Consultation – Cllr Kay to draft a response for circulation and agreement. Deadline is 19th March.

WPC Climate & Ecological Emergency Strategy – Cllr Elliot to amend and circulate to other councillors for agreement.

Climate and Ecological Emergency (CEE) Bill – Cllr Doyle to draft a letter in support of the bill and circulate to other councillors for agreement.

Allotments – Cllr Kay to send a copy of the map of possible sites to other councillors (to remain confidential), annotating sites previously rejected due to lack of landowner support. Cllr Elliot to informally contact Newbourne Parish Council to ask if the smallholdings have been considered for allotments.

Grants – the Clerk to advise Waldringfield Sailing Club of the success of its application, and to contact SARS to advise that its application does not fulfil the criteria of the WPC grant awarding policy.

BACS Payments – Cllrs Elliot and Reid to approve on Unity Trust Bank online account.

Playing Field – Cllr Reid to conduct the April inspection. Cllr Archer to undertake improvements to the log area. The Clerk to ask for a quotation to remove the bench, and another quotation to replace it with a recycled plastic version. The Playdale quotation for new equipment to be considered at the next meeting.

WPC Planning Policy – Cllr Elliot to reword and send to the Clerk.

SUPPORTING DOCUMENTS

ITEM 3

To **RECEIVE** reports from SCC Cllr Patricia O'Brien, ESC Cllrs Melissa Allen & Richard Kerry and Suffolk Police.

Suffolk Police

The interactive crime map for January shows:

- 1 x 'Antisocial Behaviour' in Church Meadows
- 2 x 'Antisocial Behaviour' in Fishpond Road

Link to the latest newsletter:

https://www.suffolk.police.uk/sites/suffolk/files/ceo_constables_county_feb_-_online.pdf

ITEM 5

MATTERS for REPORT from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council meeting held on **9th February 2021**.

Laptops for Schools – Cllr O'Brien to forward further details, which the Clerk will publicise on Waldringfielders. DONE Cllr Kay to donate redundant WPC laptop. NOT CORRECT SPEC

Councillor Training – councillors to visit the SALC website in advance of the next meeting and report their training needs to the Clerk. DONE, TRAINING ARRANGED

Cliff Road Replacement Sign – the Clerk to pursue the matter. CLLR LYON REPORTS TONY LYON WILL MAKE GOOD FOR MINIMAL COST

DC/20/5102/FUL Land Off Ipswich Road, Brightwell – the Clerk to forward WPC's response to ESC Planning. DONE

DC/21/0297/FUL & DC/21/0298/LBC Whitehall, Mill Road, IP12 4PY – the Clerk to respond to ESC Planning, recommending approval of the application (subject to approval by the Listed Building Officer). DONE

SCC/0113/20SC/VOC Waldringfield Quarry – the Clerk to respond to SCC (WPC makes no objection). DONE

Climate & Ecological Emergency Strategy – Cllr Elliot to adapt Cllr Lyon's draft statement and circulate to other councillors for comment, with approval as an agenda item for the next meeting. DONE

BT Phone Box in Mill Road – the Clerk to contact BT to establish if the box is earmarked for any other purpose. Cllr Quick to consult with local groups about possible uses. INFORMATION CIRCULATED

Allotments – to be discussed at the next meeting. ON AGENDA

Future of Transport: Rural Strategy – Cllr Reid to draft a response and circulate to other councillors for approval. Response deadline is 16th February. DONE

Annual Risk Assessment – the Clerk to highlight unassigned areas of responsibility. DONE, ON AGENDA Councillors to conduct an annual review of assets when restrictions ease.

Playing Field – Cllrs Gold & Doyle to conduct an inspection before the next meeting. ??? Cllr Reid to circulate Playdale quotation once received. DONE

BACS Payments – Cllrs Archer & Reid to approve online. Cllr Elliot to forward signed Unity Trust form, to be added as an additional signatory. DONE

A12 Improvements Consultation – discussion to be added to the next agenda (deadline 19th March). DONE

ITEM 6

Waldringfield Parish Council

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda.

DC/21/0907/FUL Barrack Row, Fishpond Road, Waldringfield IP12 4QX – Demolition of existing conservatory, erections of two storey side extension and single storey extension toward river, altered first floor gable window and amendments to the internal layout of the existing dwelling. Consultation expiry date 29th March.

To **NOTE** any application decisions received

DC/20/4948/FUL Land Rear of Japonica Cottage, Deben Lane, Waldringfield IP12 4QN – Erection of dwellinghouse with associated highways access & landscaping (relating to extant outline permission DC/19/2695/OUT – permitted 6 September 2019). Application permitted.

To **RECEIVE** any other planning information.

DC/20/5102/FUL Land Off Ipswich Road, Brightwell, IP10 0BJ – Change of use of land for siting of 35 static units, 20 touring caravan pitches and 10 yurts. Erection of office building and amenity block. Application withdrawn.

The Clerk forwarded to councillors the response of ESC Planning regarding WPC's enquiry about why its suggested conditions were not applied to the planning permission for Cadges Cave.

Brightwell Lakes Forum information:

...There hasn't been a great deal of activity to report on and in the past year or so most work in the background has centred on Carlyle Land establishing Homes England support to commence early infrastructure investment, with little to discuss beyond that. In hindsight the forum was maybe established a little too early, though we did come out of the Outline planning application with a bit more of an optimistic view on progress and no global pandemic in sight!

There are however two reasons to now get in touch and aim to establish a more regular pattern of meetings for this year.

First, the County Council has commenced a consultation on A12 improvements which could go further than improvement works required from the development. This consultation does interact with Brightwell Lakes however it is not as a result of it or required for it, nor is it proposed by developers of Brightwell Lakes. Instead SCC are seeking to maximise opportunities to build longer term capacity into the A12. It isn't therefore a proposal which I can advise you on in detail and I am sure your clerks have been informed of this directly by SCC. You can view the proposals here and there is a youtube presentation on them at the very bottom of the page. A12 improvements: A14 'Seven Hills' to A1152 Woods Lane | Suffolk County Council It would be worthwhile discussing thoughts on this after your Parish Council's have responded on the proposals. If you do feel that you need more information on the plans contained in this then please contact Katherine.Potts@suffolk.gov.uk

Second, I am anticipating some news in the next few weeks on significant progress with delivery of the development. Once that is public I will notify you. In anticipation of that I would like to arrange a meeting of the forum for mid April via Teams or Zoom. I can be flexible on time and date but if anyone has a specific preference then please let me know.

Following on from the above:

I'm now able to update you on the second mentioned point. I wanted to make sure you all knew from me before hearing from other sources, so I can confirm that yesterday Carlyle Land completed on a sale of the whole Brightwell Lakes site to Taylor Wimpey.

I have a number of meetings with the Taylor Wimpey team planned and they are very aware of the importance of the Community Forum and our high expectations around community engagement and community cohesion. I'll come back to with some meeting dates next week which will provide an opportunity for their team to introduce themselves, set out initial plans and answer any questions you have.

Waldringfield Parish Council

Janet, in response to your query on the MRN consultation. The requirement for the developer of the site to deliver highway changes and improvements remains, and it is still a condition aligned with trigger points through the development for the developer to undertake works to each junction at their own expense. The Homes England HIF funding route would forward fund those works so SCC would instead do them early and recover the cost from the Developer. I am personally not entirely clear on how HIF and the MRN funding/proposals interact but it is possible that SCC will instead pursue the Department for Transport MRN funding route for wider works instead of the HIF funding route. That will begin to become clearer in the coming weeks as SCC establish their plans. Unfortunately that is as much as I know at present.

ITEM 7

To **CONSIDER** a response to the Suffolk County Council consultation on the A12 improvements scheme (A14 Seven Hills to A1152 Woods Lane). Comments by 19th March.

This information was forwarded by SCC Cllr O'Brien, as WPC was not consulted directly:

We write to you in relation to proposed improvements to the A12 between the A14 at Seven Hills and the A1152 at Wood Lane ("the A12 Scheme"). A public consultation will begin Today (Tues 9th Feb) and continue to Friday 19 March. All details are available at www.suffolk.gov.uk/A12improvements During the consultation there are two public virtual events to be held where people can hear a presentation on the proposals and then ask questions – details and link available on the webpage.

We held a virtual briefing for councillors on Fri 5 Feb. If you were unable to attend you can watch the recording of the briefing here <https://youtu.be/Y6lX676B2ws>

The A12 Scheme will enhance highway capacity at the A12 junctions between the A14 Seven Hills and the A1152 Woods Lane. It will also provide a new section of dualled road and improve walking/cycling and public transport facilities. We have developed our proposals by assessing traffic movements and traffic demand impacts at the junctions. The results from this analysis is that a number of the A12 junctions will be over capacity and/or be subject to significant congestion in future years, which is associated with planned growth and development in the area. The works proposed by the A12 Scheme will help to mitigate these impacts and improve facilities for walking/cycling and public transport use.

We would welcome your views on the proposals via the questionnaire that is linked from the consultation page above. Do please share the details of the consultation through your own networks.

Following on from the briefing on 5th February 2021, there were a number of questions asked. Please see below those questions, and the answers provided. (FORWARDED UNDER SEPARATE COVER)

ITEM 8

To **CONSIDER** a response to the Government consultation on draft revisions to the National Planning Policy Framework and a new draft National Model Design Code. Comments by 27th March.

<https://www.gov.uk/government/consultations/national-planning-policy-framework-and-national-model-design-code-consultation-proposals>

NALC consultation responses by 12th March. Details on the SALC webpage:

<https://www.salc.org.uk/2021/02/23/consultation-planning-model-design-code-response-deadline-12th-march/>

ITEM 9

To **CONSIDER** and **APPROVE** a WPC Climate & Ecological Emergency Strategy.

Cllr Elliot circulated a draft to councillors in advance of the meeting.

Draft until signed

.....Ian Kay 23/03/2021

Page 8 of 17

ITEM 10

To **CONSIDER** supporting the proposed Climate and Ecological Emergency (CEE) Bill.

'I am doing some research into the level of understanding and support for the proposed Climate and Ecological Emergency (CEE) Bill amongst Parish and Town Councils and their Citizens in the East Suffolk region, following the example set locally by Woodbridge Town Council, to back the Bill in December 2020.

This is a Private Members Bill promoted by Caroline Lucas MP, co-sponsored by 11 MP's and supported by a further 86 MP's, and allied organisations. It has been prepared by the CEE Bill Alliance, which is a team of scientists, academics, lawyers and campaigners working together—and guided by current science—to call for urgent, far-reaching and necessary actions from the UK Government to tackle the climate and ecological emergency.

The CEE Bill may be of interest to your Council and Citizens as it recognizes, for the first time, that the Climate, and the Ecological Crisis, are inseparable and it attempts to address both at the same time. It also introduces the democratic innovation of the Citizens' Assembly to deliver clear direction to decision makers in the complex decision making process ahead of us.

Essentially the Climate and Ecological Emergency Bill calls for:

- A serious plan to deal with our fair share of emissions and halt critical rises in global temperatures.*
- Our entire Carbon footprint to be taken into account – in the UK and overseas.*
- The active conservation of Nature here and overseas, recognising the damage we cause through the goods we import.*
- Those in power are not to depend on future technologies to save the day. These technologies are an excuse for us to carry on polluting.*
- Ordinary Citizens to have a say on the right way forward in the form of a Citizens' Assembly with bite!*

Further information about the CEE Bill can be found here <https://www.ceebill.uk/>

Do you think there would be sufficient enthusiasm amongst your Councillors and Citizens to investigate, debate, and perhaps, to express their support, for the CEE Bill?

Where there is sufficient interest and support the aim is to build an East Suffolk Alliance composed of local businesses, charities, faith groups, campaign groups, Local Authorities, and other Anchor Institutes, keen to promote and see the CEE Bill become law.

*Thank you for your time and consideration
Best wishes Jonathan Valentine'*

ITEM 12

To **CONSIDER** and **APPROVE** the Annual Risk Assessment.

To **CONSIDER** and **APPROVE** the Annual Review of Internal Financial Controls and the Internal Control Statement.

To **APPROVE** the Asset Register.

All documents circulated to councillors in advance of the meeting.

ITEM 13

CLERK AND RFO REPORT

To **CONSIDER** and **APPROVE** applications for community grants, if any – Waldringfield Sailing Club application for £99, to purchase materials to be used for preventing deterioration of the sea wall. General grant request from SARS (Suffolk Accident Rescue Service).

Details forwarded to councillors.

Draft until signed

.....Ian Kay 23/03/2021

Page 9 of 17

Waldringfield Parish Council

To **APPROVE** the annual renewal of the accounting package Scribe (£345.60, due 30th April).

To **CONSIDER** and **APPROVE** items of expenditure, and sign cheques and arrange for approval of BACS accordingly – see separate list.

6 March 2021 (2020-2021)

Waldringfield Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
74	Accounting, Website & Comp	06/03/2021		Unity Trust Bank		Zoom video conferencing	Zoom Video Communications	S	11.99	2.40	14.39
75	Salaries	06/03/2021		Unity Trust Bank		Salary	Rebecca Todd	X	491.28	0.00	491.28
76	Accounting, Website & Comp	06/03/2021		Unity Trust Bank		Accounting Software License	Scribe 2000 Ltd	S	288.00	57.60	345.60
77	Accounting, Website & Comp	11/02/2021		Barclays Community A		ICD Registration Certificate	ICD	X	35.00	0.00	35.00
Total									826.27	60.00	886.27

Page 1

6 March 2021 (2020-2021)

Waldringfield Parish Council Uncashed payments/transfers out (All banks) (Upto 06/03/2021)

Voucher	Date	Cheque No.	Description	Total	Bank
74	06/03/2021		Zoom video conferencing	14.39	Unity Trust Bank
75	06/03/2021		Salary	491.28	Unity Trust Bank
76	06/03/2021		Accounting Software License	345.60	Unity Trust Bank
Total				851.27	

Barclays Statement

Your Community Account

At a glance

30 Jan - 26 Feb 2021

Date	Description	Money out £	Money in £	Balance £
30 Jan	Start Balance			1,245.63
11 Feb	DD Direct Debit to Ico Ref: ZA099179	35.00		1,210.63
26 Feb	Balance carried forward			1,210.63
	Total Payments/Receipts	35.00	0.00	

Start balance	£1,245.63
Money out	£35.00
► Commission charges	£0.00
Money in	£0.00
► Gross interest earned	£0.00
End balance	£1,210.63

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Waldringfield Parish Council

Unity Trust Statement

Date	Details	Payments	Receipts	Balance
31 JAN 21	Balance brought forward			8,860.64 *
11 FEB 21	B/P to: IAN KAY	14.39		8,846.25 *
26 FEB 21	B/P to: R C TODD	491.28		8,354.97 *
	Balance carried forward			8,354.97 *

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation.

6 March 2021 (2020-2021)

Waldringfield Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 06/03/2021			
	Cash in Hand 01/04/2020			11,732.32
	ADD Receipts 01/04/2020 - 06/03/2021			18,977.25
	SUBTRACT Payments 01/04/2020 - 06/03/2021			30,709.57
				14,098.55
	Cash in Hand 06/03/2021 (per Cash Book)			16,611.02
B	Cash in hand per Bank Statements			
	Cash 28/02/2021	0.00		
	Unity Trust Bank 28/02/2021	8,354.97		
	Ipswich Building Society 28/02/2021	7,896.69		
	Barclays Community Account 28/02/2021	1,210.63		
				17,462.29
	Less unrepresented payments			851.27
				16,611.02
	Plus unrepresented receipts			0.00
	Adjusted Bank Balance			16,611.02
	A = B Checks out OK			

Waldringfield Parish Council

Waldringfield Parish Council Summary of Receipts and Payments All Cost Centres and Codes

6 March 2021 (2020-2021)

A - Receipts

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
28	Precept	13,574.00	13,574.00					(0%)
30	SCC Locality Grant		425.00	425				425 (N/A)
31	SCC Footpaths Grant	200.00	196.80	-3				-3 (-1%)
35	ES Enabling Communities Grant		375.00	375				375 (N/A)
36	Bank Interest	99.00		-99				-99 (-100%)
37	Grants and Donations		900.00	900				900 (N/A)
38	Advertising income	85.00		-85				-85 (-100%)
39	VAT Refund							(N/A)
44	CIL Funds	4,338.00	2,169.07	-2,169				-2,169 (-50%)
SUB TOTAL		18,296.00	17,639.87	-656				-656 (-3%)

B - Administration

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
1	Salaries				5,777.00	5,397.64	379	379 (6%)
2	PAYE/NI							(N/A)
3	Stationery/Mileage/Etc.				250.00	204.67	45	45 (18%)
4	Post and telephone				80.00	27.67	52	52 (65%)
5	Newsletter re 1972 LGA s142				400.00	236.60	163	163 (40%)
6	Village Hall hire				300.00		300	300 (100%)
7	Insurance				436.00	447.21	-11	-11 (-2%)
8	Membership Subs re LGA s111				400.00	410.95	-11	-11 (-2%)
9	Audit				135.00	158.00	-23	-23 (-17%)
10	Chairman's Expenses				50.00	19.98	30	30 (60%)
11	Training				500.00	114.00	386	386 (77%)
12	Election Costs							(N/A)
40	Accounting, Website & Computir				450.00	561.07	-111	-111 (-24%)
42	Professional Services				250.00		250	250 (100%)
SUB TOTAL					9,028.00	7,577.79	1,450	1,450 (16%)

C - Playing Field/Recreational

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
14	Grass cutting (field)				780.00	660.00	120	120 (15%)
15	Mole catching (field)				100.00		100	100 (100%)
16	Repairs/Maintenance				1,500.00	2,921.81	-1,422	-1,422 (-94%)
17	Footpath Maintenance				400.00	427.55	-28	-28 (-6%)
41	AONB Grant Payments							(N/A)
SUB TOTAL					2,780.00	4,009.36	-1,229	-1,229 (-44%)

Waldringfield Parish Council

Waldringfield Parish Council Summary of Receipts and Payments All Cost Centres and Codes

6 March 2021 (2020-2021)

D - Grants - s137/72 & s19 MP/

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	General Grants				400.00		400	400 (100%)
22	Church Field				400.00	400.00		(0%)
23	Village Hall LGA				500.00	500.00		(0%)
24	All Saints Church				750.00	750.00		(0%)
25	WildlifeGroup				100.00	100.00		(0%)
SUB TOTAL					2,150.00	1,750.00	400	400 (18%)

F - Miscellaneous

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
26	Miscellaneous							(N/A)
SUB TOTAL								(N/A)

Summary

NET TOTAL	18,296.00	17,639.87	-656	13,958.00	13,337.15	621	-35 (-0%)
V.A.T.		1,337.38			761.40		
GROSS TOTAL		18,977.25			14,098.55		

ITEM 18

To **CONSIDER** any correspondence received before the meeting

Various emails were forwarded to councillors:

*Information about grit bin refilling:

'Suffolk Highways is currently undertaking a full restock of the County's grit bins to prevent you from logging each individual bin for a refill. Please note that this will be a one-off re-stock as this was an extreme weather event and we must ensure each bin is full.'

*The Clerk was contacted by residents about being Sandy Lane and Woodbridge Road being impassable because of snow and ice. The Clerk contacted Suffolk Highways.

'We note the request. Regrettably Suffolk Highways is only able to treat around 50% of the road network, which are generally major roads and link roads and grouped into Priority 1 and Priority 2 routes. In Waldringfield, only Ipswich Road, School Road, Cliff Road and Mill Road are gritted as Priority 2 routes. Earlier this week we were also assisted by farmers clearing rural routes where possible, but again we were unable to get to every road. Sandy Lane was inspected this morning and whilst we note that it is icy it is passable with care.'

'We would also advise that gritting salt is a preventative measure and will not necessarily make ice and snow disappear. For salt to be effective it needs to be trafficked into a solution, which may be difficult on a road with minimal traffic flow.'

Waldringfield Parish Council

The Clerk was informed that Suffolk Highways have contracts with farmers, however they will not release the information to PCs, as they have to agree to and pay for the work.

*Re. Phone Box in Mill Road, information from BT:

'This kiosk is on BT owned land I need to advise you it is not something [ADOPTING THIS KIOSK] we would recommend as it will involve a separate licence with the Property department, also if the land is sold the adopter would need to bear all costs associated with removal of the kiosk.'

The Clerk asked if it might be possible (theoretically) for the Parish Council to adopt the kiosk for the token £1 and move it on to another site.

'I should explain that it is not possible to simply lift a red kiosk from one location and use it at another; this is because the structure can become damaged while being lifted from the ground. The K6 is made of cast iron and extremely heavy weighing 770kg, BT uses a seventeen-ton lorry with H.I.A.B crane for transportation. The kiosk is also prone to hairline cracks upon removal. Before a kiosk can be installed at a particular location it undergoes a restoration process and is subjected to rigorous stress testing. When a red kiosk is removed for any reason it is sent to a restoration company where it is refurbished.'

*Details of rapid Covid testing centres.

*An ESC press release about further funding for rough sleepers.

*Confirmation from Natural England of receipt of WPC's representation about the England Coast Path proposals.

*Response from the Secretary of State to town and parish councils' invitation to visit Suffolk.

*Details of a new SALC online benchmarking group.

*The following ESC reports:

Housing Development Strategy (plus Appendix) – ESC is considering modular buildings.

Freeport East Submission (plus Appendices A, B & C)

Political Balance & Allocation of Seats on Committees 20-21 (plus Appendix A)

Appointment to Outside Bodies 20-21, Non-exec (plus Appendix A)

Appointment to Working Groups 20-21 (plus Appendix A)

Treasury Management 19-20 Outturn & 20-21 Mid Year Report

Draft General Fund Budget and Council Tax Report 2021/22.

*Details of an NHS community event concerning Covid and the vaccination rollout on 24th February.

*Details of library services re-opening.

*A member of the Sailing Club contacted the Clerk for signposting to possible grants towards repairing the river wall in front of the clubhouse and the retaining wall behind the clubhouse.

*Felixstowe & Peninsular Community Partnership reports and CIL presentation.

*Details of a Government consultation which ends on 13th March:

<https://www.gov.uk/government/consultations/right-to-regenerate-reform-of-the-right-to-contest>

'This consultation is to help to shape a reform of the Right to Contest, in order to encourage the right to be utilised more effectively and more widely to stimulate regeneration and the more productive use of land.'

Strand 2 of the Community Right to Contest allows members of the public to request that the government directs the disposal of unused or underused land, including vacant homes and garages, owned by public bodies. This right is little-known and little-used, with only one direction to dispose issued since 2014.

The aim of this consultation is to strengthen the right and make it simpler to use as the new 'Right to Regenerate'.

This will provide a quicker and easier route for individuals, businesses and organisations to identify, purchase and redevelop underused or empty land in their area. In turn, the strengthened right will support greater regeneration of brownfield land, boost housing supply and empower people to turn blights and empty spaces in their areas into more beautiful developments.'

*Climate emergency articles from the SLCC Clerk Magazine.

Draft until signed

.....lan Kay 23/03/2021

Page 14 of 17

Waldringfield Parish Council

- *Information from AEPA (Anglian Energy Planning Alliance) about their complaints about lack of community forum meetings for Sizewell C. (WPC was not a signatory.) Sizewell will consult directly with PCs/communities who will be directly affected by the project.
- *Details of the Town and Parish Council Planning Forum on 4th and 25th March.
- *Details of the SALC East Suffolk South Area Forum Programme.
- *Information about a webinar being held by the Nuclear Free Local Authorities English Forum on the 5th March.
- *Information about the AONB Sustainable Development Fund.
- *Community Action Suffolk news.
- *SALC bulletins.
- *Rural Bulletins.
- *Details of the Planning Inspectorate's Sizewell C Preliminary Meeting.

At this stage the ExA is looking at the Examination procedure and not the merits or concerns about the application. The Preliminary Meeting is not an opportunity for Interested Parties to put forward their views about what they like or don't like about the application. The merits or concerns about the application will only be considered once the Examination starts, which is after the Preliminary Meeting has closed.

Please note that you are not required to make oral or written submissions at the Preliminary Meeting in order to participate in the Examination.

If you wish to be heard orally at the Preliminary Meeting: Part 1 you must confirm your wish to participate by pre-registering with the Case Team using the Preliminary Meeting Participation Form...no later than Procedural Deadline A on Wednesday 10 March 2021...

We strongly encourage groups of individuals who have similar views on the Examination procedure to choose one representative to speak for the group. There is no need for the same point to be repeated by others.

People who have not made a request to participate will still be able to access the livestream and/or the recording of the Preliminary Meeting Part 1 and then make a written submission to the Examination by Procedural Deadline B on Wednesday 7 April 2021.

WPC is considered an Interested Party (group A consultee).

- *AONB monthly update.
- *Rural Bulletin Funding Digest.
- *Details of a Stop Sizewell C meeting on 4th March.
- *Information about the Rural Services Network Revitalising Rural: Realising the Vision campaign.
- *Details of the Nature First Greenprint conference on 22nd March.
- *Re. motorbikes at the quarry and on bridleways, a resident reported that the Police issued a Covid fine and a Section 59 warning, which means that if the offender is seen acting in an anti-social manner again or someone riding their bike is seen acting in this way, Police will seize the bike.
- *Forwarded by SCC Cllr O'Brien, from SCC Planning (Strategic Development):

'In the run-up to the public examination of Sizewell C and likely through to October, Neil McManus – our Development Contributions Manager - will be working on the Section 106 agreement for Sizewell C. To maintain our ability to secure vital contributions towards infrastructure and other obligations from development, we are fortunate to be joined by Marcus Shingler as consultant. Marcus joins us from working on the Harlow and Gilston Garden Town, including negotiating the Section 106 for the 10,000 home scheme. He has also worked as Planning Manager for HS2 and with Mid Suffolk in early 2014.

As well as Marcus, Cath Bicknell, Peter Freer, Ruby Shepperson and James Cutting are still able to assist, do use planning@suffolk.gov.uk to contact us for any general enquiries.

The opportunity to work on the Sizewell project will be good experience for Neil and I am sure that you will support him in working towards a favourable outcome for Suffolk.'

- *Latest news from the ICO.
- *East of England Local Government Association February Newsletter.

Waldringfield Parish Council

*From Power for People:

'My team and I will be hosting a webinar for councils and organisations to discuss the Community Energy Revolution Campaign which would see the Local Electricity Bill made law.

The webinar will take place at 7pm on 17th March and we would really like you to attend. This is a great opportunity to ask any questions you may have about the campaign and taking action.

The Webinar will take place over Zoom and will also be streamed live on YouTube, so that all who wish to can actively participate. If you are interested in attending the webinar, you can register here:

<https://www.eventbrite.co.uk/e/driving-the-community-energy-revolution-tickets-144268550117>

If you are unable to attend the webinar but have a question that you would like answered, please send me an email and we will be sure to address it.

The more we work together to help the campaign, the greater our chances of success.'

*Communication from ESC:

Dear Town / Parish Clerk

Grass Cutting

We wrote to you last year outlining our intentions to identify areas where a more conservation-based approach to cutting could promote biodiversity. It is one of the areas of opportunity that the council wanted to explore after declaring a climate emergency and drafting our environmental vision.

As we set out, an initial 40 sites were identified last year in which we were able to see an increase in wildflowers as well as insect and pollinator levels. We were pleased with the positive response we received from residents and visitors, with some of our 'pardon the weeds – we are feeding the bees' signs popping up on social media!

We will be taking the following actions this year:

- We've identified a further 60 'conservation areas' in addition to the 40 from last year, where we will aim to manage the land differently. These areas have been chosen on the basis that this change is likely to be uncontroversial for local residents, that it presents no safety issues, and that the space is at a scale that will provide an environmental benefit to wildlife. A list of the newly identified areas is attached to this letter.
- We estimate that approximately 35.5% of all ESC open spaces where active land management takes place (including churchyards and cemeteries), has some element of conservation grassland management taking place to benefit wildlife/biodiversity opportunities.
- In addition to creating more 'conservation areas' we are committed to reducing our herbicide spraying by 45% for open spaces and play areas.

East Suffolk Council is committed to promoting environmental sustainability and ensure responsible stewardship of our open spaces – the smallest of changes will have an impact over time.

Waldringfield Parish Council

If you have any questions or concerns about the sites identified then please contact me via our Head of Operations, Kerry Blair. In addition, if you are aware of any other larger areas of open space that we may want to include as part of a conservation approach to grass cutting for 2022, please let us know. He can be emailed at Kerry.Blair@eastsuffolk.gov.uk

Yours sincerely

James Mallinder

James Mallinder | Cabinet Member for The Environment
East Suffolk Council



No sites detailed in Waldringfield.